From: Jose Gonzalez "Rick Scott" To:

"Miranda Paster"; "Rosemary Hinkson"; "Rena Leddy" Cc:

Subject: RE: invoice signing

Date: Tuesday, August 16, 2016 1:53:00 PM

Attachments: Letter - Signing Authority for Rena Eff 8-1-2016.docx

Hi Rick

Can you confirm that the attached letter is okay to submit?

Thank you

Jose

From: Rick Scott [mailto:rick.scott@lacity.org]

Sent: Friday, August 12, 2016 6:31 AM

To: Jose Gonzalez <jose@fashiondistrict.org>

Cc: Miranda Paster <miranda.paster@lacity.org>; Rosemary Hinkson <rosemary.hinkson@lacity.org>; Rena Leddy <rena@fashiondistrict.org>

Subject: Re: invoice signing

Jose.

We need a letter from the Board on file giving Rena signature authority.

Thank you.

On Wed, Aug 10, 2016 at 9:37 AM, Jose Gonzalez < <u>iose@fashiondistrict.org</u>> wrote:

Hi Rick

Rena Leddy is the Interim Executive Director effective 8/1/2016 replacing Kent Smith, who retired.

Can she start signing the funds disbursement invoices right away?

Jose Gonzalez Finance Manager LA Fashion District BID Tel 213 488-1153 ext. 711 Fax 213 488-5159

Email: jose@fashiondistrict.org

Rick Scott

Neighborhood and Business Improvement District Division Office of the City Clerk 213.978.1121 direct 213.978.1099 main Fax 213.978.1130 Rick.Scott@lacity.org